



employment & labour

Department:
Employment and Labour
REPUBLIC OF SOUTH AFRICA



UI-7

Unemployment Insurance Fund | Werkloosheidversekeringsfonds

230 Lillian Ngoyi Street, Absa Towers, Pretoria Central, Pretoria. Postal Address/ Posadres:
UIFWVF, P. O. Box 1851, Pretoria, 0001. | **Enquiries/Navrae:** +27 (0)12 337 1680 | 0800 843 843 |
0800 UIF UIF | Fax/Faks No. (1) UI-7 returns and Proof of Payment/UI-7 opgawes en Bewys van
Betalings: (012) 337-1932/1804/1929

(2) Postage Payments Only/Posgeld Betalings Alleenlik: 0866366981

Web: www.labour.gov.za | uFiling: www.ufiling.gov.za | **Enquiries/Navrae:** 0860345464 or e-mail/e
pos: support@ufiling.co.za

Code Kode	
UIF Reference WVF Verwysing	

UNEMPLOYMENT INSURANCE CONTRIBUTIONS ACT, 2002

RETURN ONLY FOR
OPGawe SLEGS VIR

PAYABLE ON OR BEFORE
BETAALBAAR VOOR OP

PAYMENT OF CONTRIBUTIONS TO THE UNEMPLOYMENT INSURANCE
COMMISSIONER IN TERMS OF SECTION 9(1) OF THE ACT

BETALING VAN BYDRAES AAN DIE WERKLOOSHEIDVERSEKERINGSKOMMISSARIS
INGEVOLGE ARTIKEL 9(1) VAN DIE WET

A.1	A.2	B	C	D	E
Remuneration on which UIF contributions are payable Besoldiging waarop WVF bydraes betaalbaar is.	Number of contributors concerned Aantal bydraers Betrokke.	Contributions payable / Bydraes betaalbaar	By employers at the rate of 1% Deur werkgewers teen 'n koers van 1%	TOTAL PAYABLE: Columns B + C TOTAAL BETAALBAAR: Kolomme B + C.	If no contributions are due, state date on which a contributor was last employed and return the form. Indien geen bydraes verskuldig is nie, meld datum waarop 'n bydraer laas in diens was en stuur die vorm terug.
R	C	R	C	R	C

Payment of contributions can be done as follows:

Betaling van bydraes kan soos volg gedoen word:

Direct Deposit/Electronic Transfer via any of the following Banks:			Direkte Deposito/Elektroniese Oordrag via enige van die volgende Banke:		
Account No./Rekeningno.:	ABSA 4055481885	FNB 51420056941 (Business/Besigheid) 62052400547 (Domestic/Huishoudelik)	NEDBANK 1454041560	STANDARD 010032185	
Branch Code/Takkode:	323145	253145	145405	0045	
CDI Number/Nommer:	-	-	-	0068730083641	

IMPORTANT – NEW INFORMATION BELOW

In order to improve service delivery, a new secure on-line facility for submitting employee declarations and paying of contributions has been introduced. uFiling was specifically developed for UIF employers who do not have to pay contributions to SARS. Please log on to www.ufiling.co.za and follow the easy to use instructions.

BELANGRIK – NUWE INLIGTING HIERONDER

Ten einde dienslewering te verbeter, is 'n nuwe veilige aanlyn fasiliteit geskep vir die verklaring van werknemer inligting en die betaling van bydraes. uFiling is spesifiek ontwikkel vir WVF werkgewers wat nie nodig het om hulle bydraes via die SAID te betaal nie. Teken asseblief aan op www.ufiling.co.za en volg die maklike aanwysings.

ALL EMPLOYERS

- Employers must at all times quote the UI reference number when payments are made or when communicating with this office.
- The Act only allows for the payment of contributions on a monthly basis, OR employers may elect to make payment of the full amount of the total contributions in respect of a financial year or applicable portion thereof, in a single up-front payment. Permission to pay OTHER than monthly or annually up-front cannot be granted.
- It is the duty of employers to calculate the amount due to the Fund. Forms indicating contributions payable will not be issued to employers.
- Postage is payable on all envelopes mailed to this office.

ALLE WERKGEWERS

- Werkgewers moet te alle tye die WV verwysingsnommer meld wanneer betalings gemaak word of wanneer daar met hierdie kantoor gekommunikeer word.
- Die Wet maak slegs voorsiening vir die betaling van bydraes op 'n maandelikse basis, OF werkgewers mag 'n eenmalige vooruitbetaling vir 'n finansiële jaar of toepaslike gedeelte daarvan doen indien hulle dit verkies. Toestemming om ANDERS as maandelik of eenmalig jaarliks vooruit te betaal kan nie toegestaan word nie.
- Dit is werkgewers se plig om die bedrag wat aan die Fonds verskuldig is te bereken. Vorms waarop bydraes betaalbaar aangedui word sal nie aan werkgewers voorsien word nie.
- Posgeld is betaalbaar op alle koeverte wat aan hierdie kantoor gepos word.

BUSINESSES ONLY

- Employers who are NOT required to pay UIF contributions to SARS with effect from April 2002, must complete the UI-7 form and forward their payments to the Fund.
- If you are receiving an EMP201 from SARS, it means that you are required to submit your UIF contributions to SARS for periods from April 2002 onwards. However, the fact that you have also received this form indicates that your account with the Fund has not been amended to reflect that you are paying your UIF contributions via SARS. Please advise the Fund of the 10-digit PAYE reference number in respect of your business/businesses, so that the necessary changes can be made to prevent the despatch of the UI-7 to you. Also ensure that the UIF contributions are indicated on the EMP201 and that payments are forwarded to SARS. The Fund will not accept responsibility, or engage in any communication with SARS or employers in the event of penalties and/or interest being raised if payments are submitted to the Fund instead of to SARS.

BESIGHEDE ALLEENLIK

- Werkgewers wat NIE verplig is om WVF bydraes vanaf April 2002 aan SAID te betaal nie, moet die UI-7 vorm voltooi en hul betalings aan die Fonds stuur.
 - Indien u 'n EMP201 vanaf SAID ontvang, beteken dit dat u verplig is om WVF bydraes vir tydperke vanaf April 2002 aan SAID te betaal. Die feit dat u ook hierdie vorm ontvang het, dui egter daarop dat u rekening by die Fonds nie gewysig is om aan te toon dat u WVF bydraes via SAID betaal word nie.
- Ten einde te verhoed dat die UI-7 aan u versend word, voorsien die Fonds asseblief van die 10-syfer LBS verwysingsnommer van u besigheid/besighede sodat die nodige wysigings aangebring kan word. Verseker asseblief ook dat u WVF bydraes op die EMP201 aangedui word en dat betalings aan SAID gedoen word. Die Fonds gaan nie verantwoordelikheid aanvaar, of in briefwisseling met SAID of werkgewers betrokke raak indien boetes en/of rente gehef word as betalings aan die Fonds in plaas van aan SAID gestuur word nie.

I certify that all particulars furnished herein are true and correct.

Ek sertificeer dat alle besonderhede hierin verstrek waar en juis is.

DATE / DATUM _____ / _____ / _____

SIGNATURE OF EMPLOYER / HANDTEKENING VAN WERKGEWER